

1 1 AUG 1978

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Gambino
Director of Security

SUBJECT: Headquarters Space for the
Community Security Group

1. Action Requested: Your support in locating 2,000 feet of space in Headquarters to house the Community Security Group.

2. Background: It has been six months since you presented and the DCI announced the establishment of the Community Security Group. One room (3E-05) in Headquarters was identified as the temporary location of the Group.

3. Current Status and Discussion:

The Community Security Group has been gradually staffed during the last six months to handle priority tasking. There are now six officers assigned to the Group. Room 3E-05 cannot accommodate them and two officers are required to continue occupancy of former Security Committee Staff space at the Community Headquarters Building.

There are tasks assigned to the Group by the DCI and tasks specified by or inherent in its charter which must now be addressed and which will require additional personnel resources. I plan on assigning Office of Security personnel and will solicit additional senior officers from the NFIE Principals with a goal of having a completed staff complement of officers by 1 October 1978.

It, therefore, becomes necessary now to identify and prepare appropriate accommodations, estimated to require 1,800 to 2,000 square feet of space, which can be occupied by 1 October 1978.

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To maintain the "Community" appearance, inquiries were made about the availability of space at the Community Headquarters Building. [redacted] support staff inform that all space in the CHB is spoken for and they eagerly await us to vacate the space we now occupy.

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I have reviewed space occupied by the Office of Security and find that we have already moved out of Headquarters all elements that could be relocated.

We have requested space through channels and met with no success. There was some mention of the possibility of space [redacted] As we previously agreed this would not be appropriate in view of the role of the Community Security Group presented to and accepted by the Director.

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We have been informed that while an effort is underway to seek relief from GSA for the Agency's overall space problem, there are no informal indications to support optimistic expectations for the near future.

Accordingly, the resolution to this need for space appears to rest in the direction of relocation of some element now in Headquarters with less justification or reason held by the Community Security Group. Cost is an additional factor in such a decision and it would appear advisable to look at relocations that could be accomplished at the smallest cost.

There may be some component within the DDA that meets these requirements. Without bias or prejudice I bring to your attention the space now occupied by the Logistics Services Division (room 3E-14) which was previously equipped for COMIREX and which would satisfy our needs. I also note the area (rooms 3E-24-3E-30) occupied by the Headquarters Engineering Branch which represents an adequate volume of space.

4. Recommendation: It is requested that you identify approximately 1,800 to 2,000 square feet of space in the Headquarters Building which can be readied for occupancy by 1 October 1978 by the Community Security Group.

[redacted]

Robert W. Gambino

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